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No.21011/23/2013-PM-I  
Government of India  
Ministry of Home Affairs

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Jaisalmer House, 26, Mansingh Road,  
New Delhi, dated 28<sup>th</sup> February, 2013.

To

1. The Chief Secretaries of all States.
2. The Home Secretaries of all States.
3. The Directors General of Police of all States.

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Sub : Implementation of the Scheme for Modernisation of State Police Forces for five years w.e.f. 2012-13 to 2016-17, partly under Non-Plan and partly under Plan – Guidelines to State Governments.

Sir,

I am directed to say that the Government of India has approved the continuation of the Scheme for Modernisation of State Police Forces (MPF Scheme) for a further period of five years with effect from the financial year 2012-13 to 2016-17 for providing Central assistance, partly under Non-Plan and partly under Plan to State Governments. The items required by the State Police under mobility, weapons, equipment, training equipment, forensic equipment shall be funded under non-Plan. The construction/upgradation of police stations, outposts, police lines, police housing, forensic science laboratories, training infrastructure and construction of buildings shall be funded under Plan budget of MHA. An overall allocation of Rs. 8195.53 crore under the Scheme has been approved for five years under Non-Plan and Rs.3750.87 crore for various components under Plan during the XII Plan period (2012-13 – 2016-17). Additionally, allocation of Rs.432.90 crore has been approved for two years for Mega City Policing in six cities under Non-Plan budget. The annual allocation of funds to States under the Scheme, both under Non-Plan and

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Plan would, however, depend upon the actual budgetary resources made available by the Ministry of Finance and Planning Commission in a given financial year. The allocation of funds to the States under the MPF Scheme shall be done by MHA on pro-rata basis as per terms of the distribution norms approved by the Cabinet Committee on Security in the year 2005.

2. Under the Scheme, the States are grouped into two categories, i.e., Category 'A' and Category 'B' for the purpose of funding both under Non-Plan and Plan budget of the Scheme. Category 'A' States, namely, J&K and 8 NE States including Sikkim, will be eligible to receive financial assistance on 90:10 Centre:State sharing basis. The remaining States will be in Category 'B' and will be eligible for financial assistance on 60:40 Centre:State sharing basis.

3. The items to be funded under Non-Plan and Plan parts of the Scheme are listed below. The list only indicates the broad areas and the State Governments may prepare projects keeping in mind their actual requirements.

(A) Non-Plan :

- (i) Mobility : Procurement of vehicles only where operationally required; The types of vehicles shall be heavy, medium, light and motor cycles.
- (ii) Weapons.
- (iii) Communication and other equipment.
- (iv) Training aids/equipment – Only equipment / aids required for imparting training to police personnel are to be funded under Non-Plan. All construction items under training infrastructure are to be funded from Plan.
- (v) Vehicles, training equipment and forensic equipment for forensic science labs are also to be funded under Non-Plan.

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- (vi) Mega City Policing : The Mega City Policing will to be a sub-set of the Non-Plan MPF Scheme and will be funded on 60:40 cost sharing basis. The requirements of the Cities of Ahmedabad, Mumbai, Chennai, Hyderabad, Kolkata and Bengaluru will be funded under Mega City Policing. The concerned State Governments shall prepare separate mega city policing action plans every year. Guidelines for Mega City Policing will be sent separately.

The State Governments are not authorized to use MPF funds for procurement of general ammunition. However ammunition for practice / training can be provided under the scheme under Non-Plan.

**(B) Plan**

- (i) Construction of police infrastructure, i.e, police station buildings, police outposts, police lines. Police Housing: Housing for lower subordinates (Constables & Head Constables) and upper subordinates (ASI, SI and Inspectors).
- (ii) Construction of hi-tech forensic science laboratories .
- (iii) Construction of police training institutions.
- (iv) The police stations that are to be constructed under the Scheme should have the basic facilities like reception room, interrogation room, computer room, place to keep arms, wireless room, rest room for personnel, toilet facilities for women, crèche. The ultimate objective for construction of police stations, police lines and outposts should be to improve police functioning and delivery of Police services.
- (v) Construction of police training institutions in the States under Plan part of the MPF Scheme will be decided in consultation with the State Governments and the Bureau of Police Research & Development. Construction of forensic science laboratories in States will be decided in consultation with the State Governments and the Directorate of Forensic Science Services, GOI.

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- (vi) Land for the buildings and free from all encumbrances will also have to be provided by the State Governments free of cost and will not be funded under the MPF Scheme.

4. The Ministry of Home Affairs would intimate the tentative annual allocations to the States and invite Annual Action Plan proposals from the State Governments before the commencement of the financial year. The State Governments would be required to prepare the draft Annual Action Plan proposals under the Scheme, both under Non-Plan and Plan separately. The State Home Department will send the duly prepared draft State Annual Action Plan under the MPF Scheme to the MHA in the month of January for consideration of the High Powered Committee in the MHA. The draft AAP should have been discussed and approved in the State Level Empowered Committee (SLEC) headed by the Chief Secretary before forwarding the same to the MHA.

5. The HPC shall be chaired by the Special Secretary/Additional Secretary incharge of the Police Modernisation Division dealing with the MPF scheme in the Ministry of Home Affairs and the other members would be Additional Secretary & Financial Adviser, MHA, Joint Secretary (Police Modernization), MHA, Director General, Bureau of Police Research and Development, and the Joint Secretary (Plan Finance-I), Department of Expenditure, Ministry of Finance. The HPC will take meeting with State Government officers in the months of February and March to consider the Annual Action Plan proposals of the State Government. In the HPC meetings the progress in the implementation of the previous Action Plans will also be reviewed. For better appreciation of the State Annual Action Plan, a power point presentation on the proposal is to be made by the State Government representative before the High Powered Committee. The presentation may include the physical achievements made by the States during the previous financial years and the targets/projections for the coming financial year. On consideration of the proposal of the State, the HPC may suggest modifications and changes in the proposal submitted by the State Government. Thereafter, the State Governments will be required to finalise the revised plans. In order to ensure that the State Annual Action Plan proposals are prepared, reviewed and approved in a timely manner, a calendar for the annual action plan approval cycle is given below:-

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S.No.	Activity	Date/Month by which activity is to be completed.	Responsibility
1.	Letter from the PM Division, MHA, to all States inviting MPF Annual Action Plans (AAPs) proposals, indicating guidelines as well as formats for AAPs (both under Plan and Non-Plan)	31 <sup>st</sup> December	PM Division, MHA
2.	Submission of AAPs to the PM Division, MHA	15 <sup>th</sup> January	State Governments
3.	Meetings of the High Powered Committee to review/approve in principle the AAPs	February/March	PM Division/NE Division, MHA
4.	Submission of the revised AAPs to the PM Division for in principle approval.	15 <sup>th</sup> April	State Governments
5.	In principle approval of the AAPs by MHA & communication to States.	30 <sup>th</sup> April	PM Division/NE Division, MHA
6.	Sanction of the AAP by the State Level Empowered Committee (SLEC)	15 <sup>th</sup> May	State Governments

6. A State Level Empowered Committee, presided over by the Chief Secretary, with the ACS / Principal Secretary –Finance, the ACS / Principal Secretary – Home; the Planning Commissioner and the DGP as members will be constituted to sanction the Annual Action Plan of the State. Once sanctioned by the SLEC no further sanction shall be required from any other forum.

7. The State Governments may kindly note the following general points regarding the implementation of MPF Scheme:

- (i) Since a separate scheme for strengthening / fortification of the police stations in the Naxal affected areas has been formulated, the separate Naxal component is dropped from the MPF Scheme. Similarly, the schemes of Desert Policing and Border Policing are also dropped from the Scheme.
- (ii) Funds not released by MHA due to unspent balances in the States, as on 31<sup>st</sup> December of the financial year would be pooled and released to better performing States which have a faster pace of expenditure.

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- (iii) The State Governments will ensure contribution of State share, as is due, from their own budget towards the MPF Scheme, both under Non-Plan and Plan and give intimation about it to the MHA.
- (iv) The State Governments will follow the prescribed administrative and financial rules / regulations while sanctioning the Scheme and releasing funds under MPF.
- (v) The Central Government will continue to aid and support crucial items needed by the State Police Forces through Ordnance Factory Board (OFB). The procurement of imported weapons and other equipment by States will be tagged with ongoing Centralized procurement of the Central Armed Police Forces (CAPFs) on the request of the States. The State Governments will be advised to take advantage of the discounts obtained due to aggregating orders of both the CAPFs and States.
- (vi) Funds released to the States by MHA under the Scheme are to be utilized for the intended purpose and parking of funds should be avoided.
- (vii) Funds released for a particular item included in the approved annual action plan will not be diverted by the State Government for any other item without obtaining specific approval to the effect from the SLEC and the Ministry of Home Affairs.
- (viii) The State Governments shall furnish the Utilization Certificates (UCs) on the proforma prescribed in GFR 19-A.
- (ix) The ban imposed by the Ministry of Finance on purchase of vehicles has not been made applicable to the purchase of vehicles by the State Governments for operational purposes of the State Police under the MPF Scheme. It may be noted that this relaxation is only for vehicles to be purchased for operational purposes only.

8. A Programme Management Unit (PMU) will be constituted in the P.M. Division of the Ministry of Home Affairs to conduct performance reviews in the States regarding implementation of the Scheme. Besides this, the Scheme implementation will be monitored by deputing teams of

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officers from the Ministry of Home Affairs who will visit the States and make periodic assessments regarding achievement of targets. The mechanism of Concurrent Audit of MPF Scheme funds introduced with effect from April, 2009 will continue and the State Governments would be required to furnish Action Taken Report (ATR) on the concurrent audit observations to MHA from time to time.

9. In order to meet emergent requirements and contingent needs of States, there will be a Reserve Fund of 5% of the annual allocation, both under Non-Plan and Plan components of the Scheme. Allocations out of this fund shall be made over and above the annual allocations of the needy States after obtaining approval of the Union Home Secretary / Union Home Minister.

10. The State Governments are requested to utilize the amount earmarked for modernisation fully and fruitfully and a certificate to that effect may be submitted to the Ministry of Home Affairs at the end of each financial year by the Home Department of the State Government.

11. Receipt of this letter may kindly be acknowledged.

Yours faithfully,

  
(Veena Kumari Meena)

Joint Secretary to the Government of India

Tel.: 23383827

Copy to:-

1. Secretary, Department of Expenditure, Ministry of Finance, North Block, New Delhi.
2. Secretary, Planning Commission, Yojana Bhawan, New Delhi.
3. Additional Secretary (F), Ministry of Home Affairs, North Block, New Delhi.
4. Additional Secretary & FA(Home), North Block, New Delhi.
5. Director General, BPR&D, CGO Complex, Lodhi Road, New Delhi.
6. Joint Secretary (PF-I), Department of Expenditure, Ministry of Finance, North Block, New Delhi.

Copy for information to :

PS to HM / Sr.PPS to HS / Sr.PPS to AS(F)/Sr.PPS to AS&FA(Home)

(Veena Kumari Meena)  
Joint Secretary to the Government of India

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